



NOTICE OF PRIVACY PRACTICES

Thank you for choosing to be part of our community at Safe Space Therapy (“Company”, “we”, “us”, “our,” “Platform,” etc). This notice describes how psychological information about the client may be used and disclosed and how one can get access to this information.

Safe Space Therapy commitment to your privacy: We are dedicated to maintain, protect, and safeguard the privacy of your personal psychological information as part of providing professional care. We are required by law to keep your information private. If you have any specific issues related to privacy or confidentiality, please notify us immediately.

All personal information that you provide to us must be true, complete and accurate, and you must notify us of any changes to such personal information.

Safe Space Therapy Provider will use the information about your psychological health to provide treatment, arrange payment for services, and for other health care operations required by law. In order to use or disclose (send, share, release) your information for any other purposes Safe Space Therapy provider will discuss this with you. Of course Safe Space Therapy Provider will keep your health information private but there are some times when we are required by law to use/share your information.

For example:

When there is a serious threat to your health and safety or the health and safety of another individual or the public. Safe Space Therapy Provider will only share information with a person or organization who is able to help prevent or reduce the threat.

We cooperate with government and law enforcement officials to enforce and comply with the law. We respond to claims and legal process (including but not limited to subpoenas. You should also be aware that Safe Space Therapy Provider may be obligated to disclose information to law enforcement or other authorities to conform to our professional and legal responsibilities. Specifically, and without limitation, you should be aware that the law requires mental health professionals to disclose information and/or take action in the following cases: (a) reported or suspected abuse of a child or vulnerable adult; (b) serious suicidal potential; (c) threatened harm to another person; (d) court-ordered presentation of treatment.

Your rights regarding your health information:

1. Clients can request us to communicate with them about their health and related issues in a particular way or at a certain place which is more private for them. For example, client can request provider to call client at home, and not at work to schedule or cancel an appointment.
2. Clients have the right to ask us to limit what providers tell people involved in one's care or the payment for their care, such as family members and friends. While providers don't have to agree to your request, if they do agree, they will keep our agreement except if it is against the law, or in an emergency, or when the information is necessary to treat them.
3. Clients have the right to view health information that they provided to us such as one's psychological and billing records.
4. If clients believe the information in your records is incorrect or missing important information, they can ask us to amend their health information. The request must be made in writing and include reasons you want to make the changes sent to info@safespace-therapy.com
5. You have the right to a copy of this notice upon request. We may update this privacy statement at our sole discretion. The date of the last revision of this policy appears at the end of this page. We encourage you to periodically review this page for the latest information on our Privacy Policy and practices. Regardless of changes to our Privacy Policy, we will never use the information you submit under our current privacy notice in a new way without first notifying you and giving you the option to opt out.
6. We automatically collect certain information when you visit, use or navigate the Website. This information does not reveal your specific identity (like your name or contact information) but may include device and usage information, such as your IP address, browser and device characteristics, operating systems, referring URLs, device name, country, location, information about how and when you use our Website and other technical information. This information is primarily needed to maintain the security and operation of our Website, and for our internal analytics and reporting purposes.
7. Clients have the right to file a complaint if they believe their privacy rights have been violated. You can file a complaint with our Privacy Officer and with the Secretary of the Department of Health and Human Services. All complaints must be in writing. Filing a complaint will not change the health care Safe Space Therapy provider provides to our clients in any way.

By agreeing to this agreement and/or by using the Safe Space Therapy platform, you are also agreeing to the terms of the privacy policy. If you have any questions or comments about this notice or Privacy Policies, please contact info@safespace-therapy.com or call 424-339-2385.